



MEMORANDUM

TO : DIANE C. GAPASEN
FROM : ALLAN GLENN DOMINGO
SUBJECT : **ACCEPTANCE OF RESIGNATION**
DATE : November 13, 2021

Your resignation as **ACCOUNTING ASSISTANT** under **ACCS- PAINTHUB** is hereby accepted effective November 08, 2021.

Thank you for your valuable contributions to the company.

We wish you success in your future endeavors.



ALLAN GLENN DOMINGO
General Manager

Cc: HRD-201 File