

June 11, 2021

To HR Department  
Hyundai Pasong Tamo  
2290 Don Chino Roces Avenue  
Extension Makati City

Thru Ms. Ednalyn Lunas  
F & I Supervisor

Dear Ma'am,

Please accept this letter as a written communication of my formal resignation effective on June 30, 2021. My time with Hyundai Pasong Tamo has been both challenging and rewarding. I sincerely hope my contributions have been felt not only in our department, but also across the company as a whole.

May I take this opportunity to thank Leading Edge Automobiles Phil's. Inc (Hyundai Pasong Tamo). I gave thoroughly enjoyed my time here but I feel the moment is now right for me to take up new responsibilities and challenges. I have learned so many things and I am certain that the skills I have acquired will be of value throughout my career. I will think of my time here positively.

Sincerely,



Rachel F. Pahilanag

