

June 21, 2021

To: Ms. Josie Villanueva
Human Resource Manager

Ms. Michelle Dela Peña
HR Nissan Taytay

CC: Mr. Mike Hao
Branch Head and Overall Head of Sales

Mr. Jay Cortez
Nissan Taytay Branch Head

Nissan Taytay (MGM Motors Inc.)

Brgy. San Juan Taytay Rizal

Dear Ma'am/ Sir:

This letter is to let you know that I am concluding my employment as General Sales Manager at Nissan Taytay (MGM Motors Inc.) effective June 30, 2021.

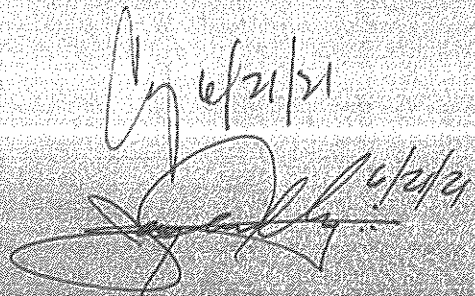
The time I have spent at Nissan Taytay has been beneficial in my career. I hope that my contributions to the company have been positive. My relationship with you has always been professional, warm and rewarding. The reason behind this action is that I need to focus to my business and more time to my family.

I wish the company continued success and once again, would like to thank you for allowing me to be part of your team.

If there is anything I can do in order to aid a smooth transition of responsibilities, please let me know.

Kind regards,


Enrico Baluyot


6/21/21